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OPERATIONAL BLUEPRINT FOR SCHOOL REENTRY 2020-21

Updated 7/29/2020

Under ODE’s *Ready Schools, Safe Learners* guidance, each school¹ has been directed to submit a plan to the district² in order to provide on-site and/or hybrid instruction. Districts must submit each school’s plan to the local school board and make the plans available to the public. This form is to be used to document a district’s, school’s or program’s plan to ensure students can return for the 2020-21 school year, in some form, in accordance with Executive Order 20-25(10). Schools must use the [Ready Schools, Safe Learners guidance](#) document as they complete their Operational Blueprint for Reentry. ODE recommends plan development be inclusive of, but not limited to school-based administrators, teachers and school staff, health and nursing staff, association leadership, nutrition services, transportation services, tribal consultation,³ parents and others for purposes of providing expertise, developing broad understanding of the health protocols and carrying out plan implementation.

1. Please fill out information:

SCHOOL/DISTRICT/PROGRAM INFORMATION	
Name of School, District or Program	Eola Hills Charter School
Key Contact Person for this Plan	Chase Emerson
Phone Number of this Person	503-437-9138
Email Address of this Person	ehcscemerson@gmail.com
Sectors and position titles of those who informed the plan	Polk county health authority, Amity School District, School Administration, School Board members, parents, students, staff
Local public health office(s) or officers(s)	Kristty Polanco, MPH Polk County Health Authority Jacqui Umstead PCHA public health advisor
Name of person Designated to Establish, Implement and Enforce Physical Distancing Requirements	Chase Emerson
Intended Effective Dates for this Plan	8/15/20 - 6/30/21
ESD Region	Wilamette

¹ For the purposes of this guidance: “school” refers to all public schools, including public charter schools, public virtual charter schools, alternative education programs, private schools and the Oregon School for the Deaf. For ease of readability, “school” will be used inclusively to reference all of these settings.

² For the purposes of this guidance: “district” refers to a school district, education service district, public charter school sponsoring district, virtual public charter school sponsoring district, state sponsored public charter school, alternative education programs, private schools, and the Oregon School for the Deaf.

³ Tribal Consultation is a separate process from stakeholder engagement; consultation recognizes and affirms tribal rights of self-government and tribal sovereignty, and mandates state government to work with American Indian nations on a [government-to-government](#) basis.

2. Please list efforts you have made to engage your community (public health information sharing, taking feedback on planning, etc.) in preparing for school in 2020-21. Include information on engagement with communities often underserved and marginalized and those communities disproportionately impacted by COVID-19.

1. We collected data from a survey from parents and students in reference to their experiences through distance learning. We asked parents and students about preferred instructional models for the 2020-2021 school year.
2. Dialogue with Polk County Health Authority of safe return to schools

3. Indicate which instructional model will be used.

Select One:

- On-Site Learning Hybrid Learning Comprehensive Distance Learning

4. If you selected Comprehensive Distance Learning, you only have to fill out the green portion of the Operational Blueprint for Reentry (i.e., page 2 in the initial template).
5. If you selected On-Site Learning or Hybrid Learning, you have to fill out the blue portion of the Operational Blueprint for Reentry (i.e., pages 3-16 in the initial template) and [submit online](https://app.smartsheet.com/b/form/a4dedb5185d94966b1dffc75e4874c8a). (<https://app.smartsheet.com/b/form/a4dedb5185d94966b1dffc75e4874c8a>) by August 17, 2020 or prior to the beginning of the 2020-21 school year.

* **Note:** Private schools are required to comply with only sections 1-3 of the *Ready Schools, Safe Learners* guidance.

REQUIREMENTS FOR COMPREHENSIVE DISTANCE LEARNING OPERATIONAL BLUEPRINT

This section must be completed by any school that is seeking to provide instruction through Comprehensive Distance Learning. Schools providing On-Site or Hybrid Instructional Models do not need to complete this section.

Describe why you are selecting Comprehensive Distance Learning as the school's Instructional Model for the effective dates of this plan.

Current advice from Polk County Health Authority (8/14/2020) recommends starting at distance learning model until County levels of Covid -19 Cases decreases to meet metric data.

In completing this portion of the Blueprint you are attesting that you have reviewed the Comprehensive Distance Learning Guidance. [Here is a link to the overview of CDL Requirements.](#) Please name any requirements you need ODE to review for any possible flexibility or waiver.

Using Distance learning model until County levels support return to hybrid model plan.

Describe the school's plan, including the anticipated timeline, for returning to Hybrid Learning or On-Site Learning consistent with the *Ready Schools, Safe Learners* guidance.

Below is full outline of Hybrid model, our school will return to model listed below after county metric data supports return to inperson education.

The remainder of this operational blueprint is not applicable to schools operating a Comprehensive Distance Learning Model.

ESSENTIAL REQUIREMENTS FOR HYBRID / ON-SITE OPERATIONAL BLUEPRINT

This section must be completed by any school that is providing instruction through On-Site or Hybrid Instructional Models. Schools providing Comprehensive Distance Learning Instructional Models do not need to complete this section.

1. Public Health Protocols

1a. COMMUNICABLE DISEASE MANAGEMENT PLAN FOR COVID-19

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <input type="checkbox"/> Implement measures to limit the spreads of COVID-19 within the school setting. <input type="checkbox"/> Update written Communicable Disease Management Plan to specifically address the prevention of the spread of COVID-19. <input type="checkbox"/> Designate a person at each school to establish, implement and enforce physical distancing requirements, consistent with this guidance and other guidance from OHA. <input type="checkbox"/> Include names of the LPHA staff, school nurses, and other medical experts who provided support and resources to the district/school policies and plans. Review relevant local, state, and national evidence to inform plan. 	<p>Will work with the Polk County Health Authority to update our Communicable Disease Management Plan to include the requirements for COVID-19.</p> <p>Updateing the CDMP Plan to include the spread of COVID-1Designation person(s): Chase Emerson , Donna Patten</p> <p>Emerson will enforce.</p> <p>Polk County Public Health Authority. Kristty Polanco Jacqui Umstead PCHA public health advisor</p>

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> □ Process and procedures established to train all staff in sections 1 - 3 of the <i>Ready Schools, Safe Learners</i> guidance. Consider conducting the training virtually, or, if in-person, ensure physical distancing is maintained to the maximum extent possible. □ Protocol to notify the local public health authority (LPHA Directory by County) of any confirmed COVID-19 cases among students or staff. □ Plans for systematic disinfection of classrooms, offices, bathrooms and activity areas. □ Process to report to the LPHA any cluster of any illness among staff or students. □ Protocol to cooperate with the LPHA recommendations and provide all logs and information in a timely manner. □ Protocol for screening students and staff for symptoms (see section 1f of the <i>Ready Schools, Safe Learners</i> guidance). □ Protocol to isolate any ill or exposed persons from physical contact with others. □ Protocol for communicating potential COVID-19 cases to the school community and other stakeholders (see section 1e of the <i>Ready Schools, Safe Learners</i> guidance). □ Create a system for maintaining daily logs for each student/ cohort for the purposes of contact tracing. This system needs to be made in consultation with a school/district nurse or an LPHA official. Sample logs are available as a part of the Oregon School Nurses Association COVID-19 Toolkit. <ul style="list-style-type: none"> • If a student(s) is part of a stable cohort (a group of students that are consistently in contact with each other or in multiple cohort groups) that conform to the requirements of cohorting (see section 1d of the <i>Ready Schools, Safe Learners</i> guidance), the daily log may be maintained for the cohort. • If a student(s) is not part of a stable cohort, then an individual student log must be maintained. □ Required components of individual daily student/cohort logs include: <ul style="list-style-type: none"> • Child's name • Drop off/pick up time • Parent/guardian name and emergency contact information • All staff (including itinerant staff, district staff, substitutes, and guest teachers) names and phone numbers who interact with a stable cohort or individual student □ Protocol to record/keep daily logs to be used for contact tracing for a minimum of four weeks to assist the LPHA as needed. □ Process to ensure that all itinerant and all district staff (maintenance, administrative, delivery, nutrition, and any other staff) who move between buildings keep a log or calendar with a running four-week history of their time in each school building and who they were in contact with at each site. 	<p>Admin Will train all staff during the August 24-28 Inservice on Ready Schools Safe Learners guidance. This will be done either through virtually or in person depending on state guidance.</p> <p>Upon identified symptoms, students will be isolated and parents called.</p> <p>Students will be isolated and monitored in the office. Students displaying COVID-19 symptoms will be asked to return home or to report to the isolation room and sent home as soon as possible. They must remain home until 72 hours after fever is gone (without use of fever reducing medicine) and other symptoms are improving.</p> <p>Students and staff will be directed to stay home if they, or anyone in their homes or community living spaces, have COVID-19 symptoms.</p> <p>Cleaning protocols will be put in place. See section 2j and Appendix A.</p> <p>EHCS will comply with all tracking documentation provided by the Polk County Health Authority</p> <p>Response protocols will be provided by the Polk County Health Authority .</p> <p>In the event of a presumptive or confirmed COVID-19 case in school our Communicable Disease partners at county health will provide guidance as we lead response efforts. EHCS will follow the COVID-19 Communication Plan for Exposure or Case. Draft plan: https://docs.google.com/document/d/1q9cICBdlF8LOCavu5TldkBTmUOBZwrAW/edit#heading=h.rqnqshmaz6z</p> <p>Families will be notified in a timely manner by letters/emails.</p> <p>Families will be provided in English and Spanish or other requested formats to ensure accessibility.</p> <p>EHCS will follow ODE guidance and maintain individual and cohort information via a Cohort Daily Log. The log will be stored in the main office for four weeks.</p> <p>Parent/guardian name and emergency contact information will be stored in the SIS.</p> <p>Sample Cohort Daily Log - https://docs.google.com/document/u/0/d/1_-XIO__6uCsaLL6BtQ-LCwt5swwP0MG5/edit</p>

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> □ Process to ensure that the school reports to and consults with the LPHA regarding cleaning and possible classroom or program closure if anyone who has entered school is diagnosed with COVID-19. □ Protocol to respond to potential outbreaks (see section 3 of the <i>Ready Schools, Safe Learners</i> guidance). 	<p>EHCS will provide local health authority with Cohort Daily Logs and other information necessary to expedite contact tracing in the event of a possible closure.</p> <p>EHCS will report to the Polk County Health Authority any cluster of two or more persons with similar illness among staff or students. If anyone who has been on campus is known to have been diagnosed with COVID-19, EHCS will report the case to and consult with the Polk County Health Authority regarding cleaning and possible classroom or program closure. EHCS will modify, postpone, or cancel large school events as coordinated with the Polk County Health Authority.</p> <p>If school is closed, EHCS will implement Short-Term Distance Learning or Comprehensive Distance Learning models for all staff/students.</p> <p>EHCS will communicate criteria that must be met in order for On-Site instruction to resume and relevant timelines with families.</p>

1b. HIGH-RISK POPULATIONS

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> □ Serve students in high-risk population(s) whether learning is happening through On-Site, Hybrid (partially On-Site and partially Comprehensive Distance Learning models), or Comprehensive Distance Learning models. <p>Medically Fragile, Complex and Nursing-Dependent Student Requirements</p> <ul style="list-style-type: none"> □ All districts must account for students who have health conditions that require additional nursing services. Oregon law (ORS 336.201) defines three levels of severity related to required nursing services: <ol style="list-style-type: none"> 1. Medically Complex: Are students who may have an unstable health condition and who may require daily professional nursing services. 	<p>All students and staff will be provided the opportunity to self-identify as in the high-risk population and/or living with a member of the high-risk population.</p> <p>EHCS will continue to serve students in high risk population(s) through on-site or distance learning models. To the greatest extent possible, students who are unable to participate in on-site learning due to their high-risk status will be provided the opportunity to attend/interact with their peers. This will allow educators to support all students and synchronously integrate distance learning experiences into their on-site class.</p> <p>EHCS will account for all students that have health conditions that require nursing services.</p> <p>Staff Identified as high-risk may be re-assigned and/or may consider all leave options/ allowed reasonable accommodations</p>

OHA/ODE Requirements	Hybrid/Onsite Plan
<p>□ Staff and school administrators, in partnership with school nurses, or other school health providers, should work with interdisciplinary teams to address individual student needs. The school registered nurse (RN) is responsible for nursing care provided to individual students as outlined in ODE guidance and state law:</p> <ul style="list-style-type: none"> • Communicate with parents and health care providers to determine return to school status and current needs of the student. • Coordinate and update other health services the student may be receiving in addition to nursing services. This may include speech language pathology, occupational therapy, physical therapy, as well as behavioral and mental health services. • Modify Health Management Plans, Care Plans, IEPs, or 504 or other student-level medical plans, as indicated, to address current health care considerations. • The RN practicing in the school setting should be supported to remain up to date on current guidelines and access professional support such as evidence-based resources from the Oregon School Nurses Association. • Service provision should consider health and safety as well as legal standards. • Work with an interdisciplinary team to meet requirements of ADA and FAPE. • High-risk individuals may meet criteria for exclusion during a local health crisis. • Refer to updated state and national guidance and resources such as: <ul style="list-style-type: none"> ○ U.S. Department of Education Supplemental Fact Sheet: Addressing the Risk of COVID-19 in Preschool, Elementary and Secondary Schools While Serving Children with Disabilities from March 21, 2020. ○ ODE guidance updates for Special Education. Example from March 11, 2020. ○ OAR 581-015-2000 Special Education, requires districts to provide ‘school health services and school nurse services’ as part of the ‘related services’ in order ‘to assist a child with a disability to benefit from special education.’ ○ OAR 333-019-0010 Public Health: Investigation and Control of Diseases: General Powers and Responsibilities, outlines authority and responsibilities for school exclusion. 	<p>with physicians note.</p>

1c. PHYSICAL DISTANCING

OHA/ODE Requirements	Hybrid/Onsite Plan
<p>□ Establish a minimum of 35 square feet per person when determining room capacity. Calculate only with usable classroom space, understanding that desks and room set-up will require use of all space in the calculation. This also applies for professional development and staff gatherings.</p> <p>□ Support physical distancing in all daily activities and instruction, maintaining at least six feet between individuals to the maximum extent possible.</p>	<p>EHCS will establish a minimum of 35 square feet per person when determining room capacity (calculations made with usable space). EHCS will strive to maintain six feet of space between individuals while supporting physical distancing in all daily activities and instruction. Steps will be taken to minimize the time standing in lines and to ensure that six feet of distance between students is used when forming lines, to include marking spacing on the floor,</p>

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> □ Minimize time standing in lines and take steps to ensure that six feet of distance between students is maintained, including marking spacing on floor, one-way traffic flow in constrained spaces, etc. □ Schedule modifications to limit the number of students in the building (e.g., rotating groups by days or location, staggered schedules to avoid hallway crowding and gathering). □ Plan for students who will need additional support in learning how to maintain physical distancing requirements. Provide instruction; don't employ punitive discipline. □ Staff should maintain physical distancing during all staff meetings and conferences, or consider remote web-based meetings. 	<p>one-way traffic flow in constrained spaces, etc.</p> <p>When possible, EHCS will establish cohorts of students using the same classrooms with the same teachers each day.</p> <p>To the greatest extent possible, students will remain in one classroom environment for the duration of the learning day, unless this would severely impact educational needs.</p> <p>Teachers of specific academic content areas may rotate through student cohorts where feasible.</p> <p>EHCS will make efforts to restrict interaction between student cohorts; e.g. access to restrooms, activities, common areas, transitions. EHCS will make accommodations for students who will need additional support in learning how to maintain physical distancing requirements by providing instruction; rather than employing punitive discipline.</p> <p>EHCS has measured all classrooms, offices and common areas and will limit capacity to allow for 35 sq./ft. per person. EHCS will post occupancy limits on classrooms, offices and common areas</p> <p>Hallways may be marked with directional arrows.</p>

1d. COHORTING

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> □ Where feasible, establish stable cohorts: groups should be no larger than can be accommodated by the space available to provide 35 square feet per person, including staff. <ul style="list-style-type: none"> • The smaller the cohort, the less risk of spreading disease. As cohort groups increase in size, the risk of spreading disease increases. □ Students cannot be part of any single cohort, or part of multiple cohorts that exceed a total of 100 people within the educational week. Schools should plan to limit cohort sizes to allow for efficient contact-tracing and minimal risk for exposure. □ Each school must have a system for daily logs to ensure contact tracing among the cohort (see section 1a of the Ready Schools, Safe Learners guidance). □ Minimize interaction between students in different stable cohorts (e.g., access to restrooms, activities, common areas). Provide access to All Gender/Gender Neutral restrooms. □ Cleaning and wiping surfaces (e.g., desks, door handles, etc.) must be maintained between multiple student uses, even in the same cohort. □ Design cohorts such that all students (including those protected under ADA and IDEA) maintain access to general education, grade level learning standards, and peers. 	<p>As feasible, EHCS will establish stable cohorts. Stable cohorts will be maintained and updated as needed. Daily logs of cohorts are recorded and accessible through google docs system.</p> <p>Designated handwashing stations, and common areas will be established for each cohort.</p> <p>EHCS understands that the smaller the cohort, the less risk of spreading disease. As cohort groups increase in size, the risk of spreading disease increases.</p> <p>EHCS will make efforts to minimize interaction between students in different stable cohorts (e.g. access to restrooms, activities, common areas).</p> <p>When feasible, stable cohorts should remain in one classroom environment for the duration of the learning day, including lunch.</p> <p>EHCS will design cohorts so that all students maintain access to general education, grade level learning standards, and peers. For contact tracing, EHCS will maintain Cohort Daily Logs. Students may be part of more than one stable cohort during the school day.</p> <p>Each cohort will have a system to ensure contact tracing can be completed; daily individual student or cohort logs are required;</p>

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> □ Staff who interact with multiple stable cohorts must wash/sanitize their hands between interactions with different stable cohorts. 	<p>cohorts must be diverse groups of students that would typically be grouped in schools.</p> <p>When cohorts rotate rooms, hallways will be empty.</p> <p>All staff will have access, and be required, to perform regular cleaning of their spaces (using approved cleaning agents) between multiple student or staff uses of their space. Routine cleaning of high touch surfaces and equipment will follow CDC cleaning and disinfecting guidance.</p> <p>Staff who interact with multiple stable cohorts will wash or sanitize their hands between interactions with different stable cohorts or individual students and wear face coverings. Staff will wash or sanitize their hands upon entry to the building and again when they leave. Staff will wash or sanitize hands before and after meals.</p>

1e. PUBLIC HEALTH COMMUNICATION

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> □ Communicate to staff at the start of On-Site instruction and at periodic intervals explaining infection control measures that are being implemented to prevent spread of disease. □ Develop protocols for communicating with students, families and staff who have come into close contact with a confirmed case. <ul style="list-style-type: none"> • The definition of exposure is being within 6 feet of a COVID-19 case for 15 minutes (or longer). □ Develop protocols for communicating immediately with staff, families, and the community when a new case(s) of COVID-19 is diagnosed in students or staff members, including a description of how the school or district is responding. □ Provide all information in languages and formats accessible to the school community. 	<p>In the event of a presumptive or confirmed COVID-19 case in school our Communicable Disease partners at the Polk County Health Department will provide guidance as we lead response efforts. EHCS will follow the COVID-19 Communication Plan for Exposure or Case.</p> <p>All letters/emails to families will be provided in English and Spanish or other requested formats that ensure accessible to the school community. The regional school safety director, or designee, will assist regional school district efforts in communication review and dissemination, if requested.</p>

1f. ENTRY AND SCREENING

OHA/ODE Requirements	Hybrid/Onsite Plan
<p>□ Direct students and staff to stay home if they, or anyone in their homes or community living spaces, have COVID-19 symptoms, or if anyone in their home or community living spaces has COVID-19.</p> <p>COVID-19 symptoms are as follows:</p> <ul style="list-style-type: none"> • Primary symptoms of concern: cough, fever (of greater than 100.4° F) or chills, shortness of breath, or difficulty breathing. • Note that muscle pain, headache, sore throat, new loss of taste or smell, diarrhea, nausea, vomiting, nasal congestion, and runny nose are also symptoms often associated with COVID-19. More information about COVID-19 symptoms is available from CDC. • In addition to COVID-19 symptoms, students should be excluded from school for signs of other infectious diseases, per existing school policy and protocols. See pages 9-12 of OHA/ODE Communicable Disease Guidance. • Emergency signs that require immediate medical attention: <ul style="list-style-type: none"> ○ Trouble breathing ○ Persistent pain or pressure in the chest ○ New confusion or inability to awaken ○ Bluish lips or face ○ Other severe symptoms <p>□ Screen all students and staff for symptoms on entry to bus/school every day. This can be done visually and/or with confirmation from a parent/caregiver/guardian. Staff members can self-screen and attest to their own health.</p> <ul style="list-style-type: none"> • Anyone displaying or reporting the primary symptoms of concern must be isolated (see section 1i of the <i>Ready Schools, Safe Learners</i> guidance) and sent home as soon as possible. • They must remain home until 24 hours after fever is gone (without use of fever reducing medicine) and other symptoms are improving. <p>□ Follow LPHA advice on restricting from school any student or staff known to have been exposed (e.g., by a household member) to COVID-19 within the preceding 14 calendar days.</p> <p>□ Staff or students with a chronic or baseline cough that has worsened or is not well-controlled with medication should be excluded from school. Do not exclude staff or students who have other symptoms that are chronic or baseline symptoms (e.g., asthma, allergies, etc.) from school.</p>	<p>Student Entry & Screening</p> <p>Staff will greet students at an assigned entry point each morning. Students arriving after the start of the school day will be greeted by office staff.</p> <p>Staff “greeters” will do visual checks of all students, staff and visitors to campus. They will conduct a visual screening for the following COVID-19 primary symptoms of concern: cough, fever or chills, shortness of breath, or difficulty breathing.</p> <p>Student wellness checks can be done visually and/or with confirmation from a parent/caregiver/guardian.</p> <p>Students displaying COVID-19 symptoms will be asked to return home or to report to the isolation (1i) room and sent home as soon as possible. They must remain home until 72 hours after fever is gone (without use of fever reducing medicine) and other symptoms are improving.</p> <p>The layout of the PBCCS facility is being evaluated by the reopening planning team to develop a plan for effective entry and screening procedures.</p> <p>Upon entry students will be expected to wash hands with soap and water for 20 seconds or use an alcohol-based hand sanitizer with 60-95% alcohol.</p> <p>Draft procedures: Entry Plan, Health Screening Procedure</p> <p>Staff Entry & Screening</p> <p>Staff are required to report to the administrator when they may be exposed to COVID-19.</p> <p>Staff are required to report to the administrator when they have symptoms related to COVID-19.</p> <p>Staff members are not responsible for screening other staff members for symptoms</p> <p>EHCS will use staff screening procedures developed by Polk County Health department.</p> <p>Upon entry students will be expected to wash hands with soap and water for 20 seconds or use an alcohol-based hand sanitizer with 60-95% alcohol.</p>

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> □ Hand hygiene on entry to school every day: wash with soap and water for 20 seconds or use an alcohol-based hand sanitizer with 60-95% alcohol. 	<p>Restricting Student/Staff from School</p> <p>Students and staff will be directed to stay home if they, or anyone in their homes or community living spaces, have COVID-19 symptoms.</p> <p>EHCS will follow PCHA advice on restricting from school any student or staff known to have been exposed (e.g., by a household member) to COVID-19 within the preceding 14 calendar days.</p> <p>In addition to COVID-19 symptoms, students will be excluded from school for signs of other infectious diseases, per existing school policy and protocols.</p> <p>Staff or students with a chronic or baseline cough that has worsened or is not well-controlled with medication should be excluded from school.</p> <p>Staff or students who have other symptoms that are chronic or baseline symptoms (e.g., asthma, allergies, etc.) will not be excluded from school.</p> <p>Family Communication</p> <p>EHCS will remind parents to report actual symptoms when calling students in sick as part of communicable disease surveillance.</p> <p>Parents/guardians will be asked to provide information regarding existing conditions that cause coughing to be utilized for the purpose of screening, as previously existing coughs that are not worsening are not considered symptomatic of COVID-19.</p>

1g. VISITORS/VOLUNTEERS

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> □ Restrict non-essential visitors/volunteers. □ Visitors/volunteers must wash or sanitize their hands upon entry and exit. □ Visitors/volunteers must maintain six-foot distancing, wear face coverings, and adhere to all other provisions of this guidance. 	<p>Volunteers will be unable to directly work in schools at this time.</p> <p>Volunteers will be encouraged to support teaching and learning by performing projects at home or other locations.</p> <p>Volunteers will be encouraged to pick up/return materials for requested classroom or office projects in the school entry, in a</p>

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> □ Screen all visitors/volunteers for symptoms upon every entry. Restrict from school property any visitor known to have been exposed to COVID-19 within the preceding 14 calendar days. 	<p>designated area.</p> <p>Visitors will be restricted to common entry and exit areas, while maintaining physical distancing until further notice.</p> <p>Non school personnel will schedule work/deliveries outside student contact hours, if moving beyond the school entry. Only allow contractors if six feet of physical distance between all people can be maintained.</p> <p>Contractors will be screened for symptoms upon every entry and will be required to fill out contact tracing forms.</p> <p>EHCS will restrict from school property any contractor known to have been exposed to COVID-19 within the preceding 14 calendar days. Contractors that are allowed in schools or facilities must wash or sanitize their hands upon entry and exit. Contractors must wear face coverings in accordance with the Communicable Disease Management Plan, OHA, and the Center</p>

1h. FACE COVERINGS, FACE SHIELDS, AND CLEAR PLASTIC BARRIERS

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> □ Face coverings or face shields for all staff, contractors, other service providers, or visitors or volunteers following CDC guidelines Face Coverings. □ Face coverings or face shields for all students in grades Kindergarten and up following CDC guidelines Face Coverings. □ If a student removes a face covering, or demonstrates a need to remove the face covering for a short-period of time, the school/team must: □ Face masks for school RNs or other medical personnel when providing direct contact care and monitoring of staff/ students displaying symptoms. School nurses should also wear appropriate Personal Protective Equipment (PPE) for their role. <p>Protections under the ADA or IDEA</p>	<p>Face shields or clear plastic barriers will be in place for:</p> <ul style="list-style-type: none"> -Speech Language Pathologists, Speech Language Pathology Assistants, or other adults providing articulation therapy -Medical personnel when providing direct contact care -Front office staff <p>Facial coverings or face shields are required for:</p> <p>Staff regularly within six feet of students and/or staff, provide direct contact support/instruction or sustain close contact with students.</p> <ul style="list-style-type: none"> Bus Drivers Staff preparing and serving meals Contractors and visitors <p>Facial coverings or face shields are strongly encouraged for:</p> <ul style="list-style-type: none"> Staff that move among cohorts

OHA/ODE Requirements	Hybrid/Onsite Plan
<p>□ If any student requires an accommodation to meet the requirement for face coverings, districts and schools should work to limit the student's proximity to students and staff to the extent possible to minimize the possibility of exposure. Appropriate accommodations could include:</p> <ul style="list-style-type: none"> • Offering different types of face coverings and face shields that may meet the needs of the student. • Spaces away from peers while the face covering is removed; students should not be left alone or unsupervised. • Short periods of the educational day that do not include wearing the face covering, while following the other health strategies to reduce the spread of disease; • Additional instructional supports to effectively wear a face covering; <p>□ For students with existing medical conditions, doctor's orders to not wear face coverings, or other health related concerns, schools/districts must not deny access to On-Site instruction.</p>	<p>If a staff member requires an accommodation for the face covering or face shield requirements, EHCS will work to limit the staff member's proximity to students and staff to the extent possible to minimize the possibility of exposure.</p> <p>EHCS will remind staff and students that coverings that are worn should be washed daily or a new covering worn daily.</p> <p>Children of any age should not wear a face covering if: They have a medical condition that makes it difficult for them to breath with a face covering. If they experience a disability that prevents them from wearing a face covering. If they are unable to remove the face covering independently.</p>

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> □ Schools and districts must comply with the established IEP/ 504 plan prior to the closure of in-person instruction in March of 2020. <ul style="list-style-type: none"> • If a student eligible for, or receiving services under a 504/IEP, cannot wear a face covering due to the nature of the disability, the school or district must: <ol style="list-style-type: none"> 1. Review the 504/IEP to ensure access to instruction in a manner comparable to what was originally established in the student’s plan including on-site instruction with accommodations or adjustments. 2. Placement determinations cannot be made due solely to the inability to wear a face covering. 3. Plans should include updates to accommodations and modifications to support students. • Students protected under ADA/IDEA, who abstain from wearing a face covering, or students whose families determine the student will not wear a face covering, the school or district must: <ol style="list-style-type: none"> 1. Review the 504/IEP to ensure access to instruction in a manner comparable to what was originally established in the student’s plan. 2. The team must determine that the disability is not prohibiting the student from meeting the requirement. <ul style="list-style-type: none"> • If the team determines that the disability is prohibiting the student from meeting the requirement, follow the requirements for students eligible for, or receiving services under, a 504/IEP who cannot wear a face covering due to the nature of the disability, • If a student’s 504/IEP plan included supports/goals/ instruction for behavior or social emotional learning, the school team must evaluate the student’s plan prior to providing instruction through Comprehensive Distance Learning. 3. Hold a 504/IEP meeting to determine equitable access to educational opportunities which may include limited on-site instruction, on-site instruction with accommodations, or Comprehensive Distance Learning. □ Districts must consider child find implications for students who are not currently eligible for, or receiving services under, a 504/IEP who demonstrate an inability to consistently wear a face covering or face shield as required. Ongoing inability to meet this requirement may be evidence of the need for an evaluation to determine eligibility for support under IDEA or Section 504. 	

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> □ If a staff member requires an accommodation for the face covering or face shield requirements, districts and schools should work to limit the staff member's proximity to students and staff to the extent possible to minimize the possibility of exposure. 	

1i. ISOLATION MEASURES

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> □ Protocols for exclusion and isolation for sick students and staff whether identified at the time of bus pick-up, arrival to school, or at any time during the school day. □ Protocols for screening students, as well as exclusion and isolation protocols for sick students and staff identified at the time of arrival or during the school day. <ul style="list-style-type: none"> • Work with school nurses, health care providers, or other staff with expertise to determine necessary modifications to areas where staff/students will be isolated. • Consider required physical arrangements to reduce risk of disease transmission. • Plan for the needs of generally well students who need medication or routine treatment, as well as students who may show signs of illness. □ Students and staff who report or develop symptoms must be isolated in a designated isolation area in the school, with adequate space and staff supervision and symptom monitoring by a school nurse, other school-based health care provider or school staff until they are able to go home. Anyone providing supervision and symptom monitoring must wear appropriate face covering or face shields. <ul style="list-style-type: none"> • School nurse and health staff in close contact with symptomatic individuals (less than six feet) should wear a medical-grade face mask. Other Personal Protective Equipment (PPE) may be needed depending on symptoms and care provided. Consult a nurse or health care professional regarding appropriate use of PPE. Any PPE used during care of a symptomatic individual should be properly removed and disposed of prior to exiting the care space. • After removing PPE, hands should be immediately cleaned with soap and water for at least 20 seconds. If soap and water are not available, hands can be cleaned with an alcohol-based hand sanitizer that contains 60-95% alcohol. • If able to do so safely, a symptomatic individual should wear a face covering. • To reduce fear, anxiety, or shame related to isolation, provide a clear explanation of procedures, including use of PPE and handwashing. □ Establish procedures for safely transporting anyone who is sick to their home or to a health care facility. 	<p>EHCS students and staff who report or develop symptoms of cough, fever, chills, shortness of breath, difficulty breathing, or sore throat while at school will be isolated in a designated isolation area in the school or building with adequate space and staff supervision, will be provided face covering, and symptoms will be monitored by school staff until they are able to go home.</p> <p>Anyone providing supervision and symptom monitoring must wear appropriate face covering or face shields.</p> <p>An emergency contact or family member will be called and asked to safely transport the student home or to a healthcare facility. If this is not an option, local ambulance services can be summoned by calling the non-emergency police line.</p> <p>The office staff will keep records of students or staff being isolated or sent home for PCHA review.</p> <p>Logs must be maintained for every student who reports to the office, regardless of whether they are treated or sent home.</p> <p>Logs will include: name of student, reported symptoms/reason for health room visit, action taken</p> <p>Staff will maintain student confidentiality as appropriate.</p> <p>Staff and students with known or suspected COVID-19 cannot remain at school and should return only after their symptoms resolve and they are physically ready to return to school. EHCCS will follow PCHA advice on restricting from school any student or staff known to have been exposed. In no case can they return before: The passage of 14 calendar days after exposure Symptoms have been resolved for 72 hours with the use of anti-fever medications.</p> <p>EHCS will work with health care experts to determine isolation area and any necessary modifications to areas where staff/students will be isolated, considering required physical arrangements to reduce risk of disease transmission and plan for the needs of generally well students who need medication or routine treatment, as well as students who may show signs of illness.</p> <p>First Student Transportation Supervisor will identify isolation areas on bus.</p>

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> ❑ Staff and students who are ill must stay home from school and must be sent home if they become ill at school, particularly if they have COVID-19 symptoms. <ul style="list-style-type: none"> • Symptomatic staff or students should be evaluated and seek COVID-19 testing from their regular physician or through the local public health authority. • If they have a positive COVID-19 viral (PCR) test result, the person should remain home for at least 10 days after illness onset and 24 hours after fever is gone, without use of fever reducing medicine, and other symptoms are improving. • If they have a negative COVID-19 viral test (and if they have multiple tests, all tests are negative), they should remain home until 24 hours after fever is gone, without use of fever reducing medicine, and other symptoms are improving. • If a clear alternative diagnosis is identified as the cause of the person's illness (e.g., a positive strep throat test), then usual disease-specific return-to-school guidance should be followed and person should be fever-free for 24 hours, without use of fever reducing medicine. A physician note is required to return to school, to ensure that the person is not contagious. • If they do not undergo COVID-19 testing, the person should remain at home for 10 days and until 24 hours after fever is gone, without use of fever reducing medicine, and other symptoms are improving. ❑ Involve school nurses, School Based Health Centers, or staff with related experience (Occupational or Physical Therapists) in development of protocols and assessment of symptoms (where staffing exists). ❑ Record and monitor the students and staff being isolated or sent home for the PCHA to review. 	

2. Facilities and School Operations

Some activities and areas will have a higher risk for spread (e.g., band, choir, science labs, locker rooms). When engaging in these activities within the school setting, schools will need to consider additional physical distancing or conduct the activities outside (where feasible). Additionally, schools should consider sharing explicit risk statements for higher risk activities (see section 5f of the *Ready Schools, Safe Learners* guidance).

2a. ENROLLMENT (Note: Section 2a does not apply to private schools.)

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> ❑ Enroll all students (includes foreign exchange students) following the standard Oregon Department of Education guidelines. ❑ Do not disenroll students for non-attendance if they meet the following conditions: <ul style="list-style-type: none"> • Are identified as high-risk, or otherwise considered to be part of a population vulnerable to infection with COVID-19, or • Have COVID-19 symptoms for 10 consecutive school days or longer. 	<p>EHCS will enroll students following the Oregon Department of Education guidelines. No student will be dropped for non-attendance if they meet the following conditions; Are identified as vulnerable, or otherwise considered to be part of a population vulnerable to infections with COVID-19 Have COVID-19 symptoms for the past 14 days EHCS will review attendance policy and make changes, if needed, to account for students who do not attend in-person due to student or family health and safety concerns.</p>

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> □ Design attendance policies to account for students who do not attend in-person due to student or family health and safety concerns. 	<p>EHCS will make individualized accommodations for those students who test positive for COVID-19.</p>

2b. ATTENDANCE

(Note: Section 2b does not apply to private schools.)

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> □ Grades K-5: Attendance must be taken at least once per day for all students enrolled in school, regardless of the instructional model (On-Site, Hybrid, Comprehensive Distance Learning). □ Grades 6-12: Attendance must be taken at least once for each scheduled class that day for all students enrolled in school, regardless of the instructional model (On-Site, Hybrid, Comprehensive Distance Learning). □ Provide families with clear and concise descriptions of student attendance and participation expectations as well as family involvement expectations that take into consideration the home environment, caregiver's work schedule, and mental/physical health. 	<p>EHCS will take attendance in two ways:</p> <p>On-Site school students: Normal reporting policy and procedures.</p> <p>Distance/Online school students: Students who are enrolled in online and/or hybrid courses will be reported on an FTE basis using a standard record (ADMProgTypCd = 01) as identified in the Oregon Cumulative Average Daily Membership (ADM) Manual.</p> <p>The responsibility of taking attendance will be performed by the teacher of record per established ODE guidelines.</p>

2c. TECHNOLOGY

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> □ Update procedures for district-owned or <i>school-owned</i> devices to match cleaning requirements (see section 2d of the <i>Ready Schools, Safe Learners</i> guidance). □ Procedures for return, inventory, updating, and redistributing district-owned devices must meet physical distancing requirements. 	<p>EHCS staff will clean and sanitize each device brought in for updates, repair, return, inventory, between use or redistribution.</p> <p>Computer labs will be cleaned with approved cleaners between cohort uses.</p> <p>Classroom computers will be cleaned with approved cleaners between uses.</p> <p>All students will be allowed to take home their school issued devices on a regular basis and if a school closure occur.</p> <p>Preparations for the possibility a student, class, or school will move to Distance Learning will be in place.</p> <p>An established technology inventory system will be used for all school devices.</p> <p>Families will be surveyed to collect information about the number, type, and condition of devices used in their homes to support distance learning and their connectivity.</p> <p>EHCS will review technology procedures and policies and update as needed.</p> <p>EHCS will create a system to support student/staff/family technology needs and troubleshooting.</p>

2d. SCHOOL SPECIFIC FUNCTIONS/FACILITY FEATURES

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> ❑ Handwashing: All people on campus should be advised and encouraged to wash their hands frequently. ❑ Equipment: Develop and use sanitizing protocols for all equipment used by more than one individual or purchase equipment for individual use. ❑ Events: Cancel, modify, or postpone field trips, assemblies, athletic events, practices, special performances, school-wide parent meetings and other large gatherings to meet requirements for physical distancing. ❑ Transitions/Hallways: Limit transitions to the extent possible. Create hallway procedures to promote physical distancing and minimize gatherings. ❑ Personal Property: Establish policies for personal property being brought to school (e.g., refillable water bottles, school supplies, headphones/earbuds, cell phones, books, instruments, etc.). If personal items are brought to school, they must be labeled prior to entering school and use should be limited to the item owner. 	<ul style="list-style-type: none"> ● Handwashing: Handwashing and other virus prevention protocols will be explicitly taught to students in an age appropriate way. All students will have access to hand washing before lunch/snack. Opportunity for frequent hand washing will be provided throughout the school day. EHCS will advise and encourage all people on campus to wash their hands frequently. Hand sanitizer will be available and bathrooms will be stocked with soap and towels. ● Equipment: EHCS has developed cleaning protocols for all equipment used by more than one individual or purchased equipment for individual use. For example, all classroom supplies and equipment will be cleaned before use by another cohort. This includes PE equipment, playground equipment, music equipment. ● Events: All field trips, assemblies, special performances, school-wide parent meetings and other large gatherings will be postponed, held in a virtual format, or designed in a manner that allows appropriate physical distancing to be maintained throughout. ● Transitions/Hallways: EHCS will limit school transitions to the extent possible. ● Hallway traffic direction marked to show travel flow and support physical distancing. ● Students lining up in cohort classes will maintain appropriate physical distancing. Line up areas will be marked with visual cues to indicate adequate physical distance ● Personal Property: EHCS will establish clear school and classroom practices for personal property brought to school, such as water bottles, school supplies, etc.) Personal property must be labeled prior to entering school. Use will be limited to the items owner only, no sharing of personal items.

2e. ARRIVAL AND DISMISSAL

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> ❑ Physical distancing, stable cohorts, square footage, and cleaning requirements must be maintained during arrival and dismissal procedures. ❑ Create schedule(s) and communicate staggered arrival and/or dismissal times. ❑ Assign students or cohorts to an entrance; assign staff member(s) to conduct visual screenings (see section 1f of the <i>Ready Schools, Safe Learners</i> guidance). ❑ Ensure accurate sign-in/sign-out protocols to help facilitate contact tracing by the LPHA. Sign-in procedures are not a replacement for entrance and screening requirements. Students entering school after arrival times must be screened for the primary symptoms of concern. <ul style="list-style-type: none"> • Eliminate shared pen and paper sign-in/sign-out sheets. • Ensure hand sanitizer is available if signing children in or out on an electronic device. ❑ Ensure hand sanitizer dispensers are easily accessible near all entry doors and other high-traffic areas. Establish and clearly communicate procedures for keeping caregiver drop-off/pick-up as brief as possible. 	<p>EHCS will require appropriate physical distancing, stable cohorts, square footage, and cleaning requirements be maintained during arrival and dismissal procedures.</p> <p>If necessary, EHCS will create schedule(s) and communicate staggered arrival and/or dismissal times for busing and school day.</p> <p>Students will be assigned an entrance and assigned staff member(s) will conduct visual screenings (see section 1f). EHCS will require “sign-in/sign-out” procedures to help facilitate contact tracing. Per ODE guidelines, EHCS will eliminate shared pen and paper sign-in/sign-out sheets, and will provide hand sanitizer if needed for clean pen/ used pen.</p> <p>Each office and classroom will maintain a daily list of persons who enter their school/classroom.</p> <p>Teachers must not allow students/staff to enter their room if their arrival will exceed room occupancy limits.</p> <p>EHCS will provide hand sanitizer dispensers near entry doors and other high-traffic areas.</p> <p>Drop off/pick-ups schedule to be as brief as possible. EHCS will clearly communicate procedures for keeping caregiver drop-off/pick-up as brief as possible.</p>

2f. CLASSROOMS/REPURPOSED LEARNING SPACES

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> ❑ Seating: Rearrange student desks and other seat spaces so that staff and students’ physical bodies are six feet apart to the maximum extent possible while also maintaining 35 square feet per person; assign seating so students are in the same seat at all times. ❑ Materials: Avoid sharing of community supplies when possible (e.g., scissors, pencils, etc.). Clean these items frequently. Provide hand sanitizer and tissues for use by students and staff. 	<ul style="list-style-type: none"> ● Seating: Staff will rearrange student desks and tables to maximize physical distancing. Students will be assigned seats, so they are in the same seat at all times. ● Materials: Each classroom will limit sharing of community supplies when possible (e.g., scissors, pencils, etc.). If needed to share

OHA/ODE Requirements	Hybrid/Onsite Plan
<p>□ Handwashing: Remind students (with signage and regular verbal reminders from staff) of the utmost importance of hand hygiene and respiratory etiquette. Respiratory etiquette means covering coughs and sneezes with an elbow or a tissue. Tissues should be disposed of in a garbage can, then hands washed or sanitized immediately.</p> <ul style="list-style-type: none"> • Wash hands with soap and water for 20 seconds or use an alcohol-based hand sanitizer with 60-95% alcohol. 	<p>scissors, pencils, etc.). If needed to share, these items will be cleaned frequently. Hand sanitizer and tissues will be available for use by students and staff.</p> <ul style="list-style-type: none"> • Handwashing: Handwashing and other virus prevention protocols will be explicitly taught to students. Signage will be posted throughout the school. All students will have access to hand washing before breakfast/lunch/snack is served. Opportunity for frequent hand washing will be provided throughout the school day. • Respiratory Etiquette: School staff will consistently teach and reinforce the need for ongoing respiratory etiquette. Students will be instructed to cover coughs and sneezes with an elbow or a tissue. Tissues

2g. PLAYGROUNDS, FIELDS, RECESS, BREAKS, AND RESTROOMS

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <input type="checkbox"/> Keep school playgrounds closed to the general public until park playground equipment and benches reopen in the community (see Oregon Health Authority’s Specific Guidance for Outdoor Recreation Organizations). <input type="checkbox"/> After using the restroom students must wash hands with soap and water for 20 seconds. Soap must be made available to students and staff. <input type="checkbox"/> Before and after using playground equipment, students must wash hands with soap and water for 20 seconds <u>or</u> use an alcohol-based hand sanitizer with 60-95% alcohol. <input type="checkbox"/> Designate playground and shared equipment solely for the use of one cohort at a time. Disinfect at least daily or between use as much as possible in accordance with CDC guidance. <input type="checkbox"/> Cleaning requirements must be maintained (see section 2j of the <i>Ready Schools, Safe Learners</i> guidance). <input type="checkbox"/> Maintain physical distancing requirements, stable cohorts, and square footage requirements. <input type="checkbox"/> Provide signage and restrict access to outdoor equipment (including sports equipment, etc.). <input type="checkbox"/> Design recess activities that allow for physical distancing and maintenance of stable cohorts. <input type="checkbox"/> Clean all outdoor equipment at least daily or between use as much as possible in accordance with CDC guidance. <input type="checkbox"/> Limit staff rooms, common staff lunch areas, and workspaces to single person usage at a time, maintaining six feet of distance between adults. 	<p>The EHCS playground will remain closed to the general public.</p> <p>Students will access outside areas during planned break times.</p> <p>Students will wash hands or use hand sanitizer before and after using playground equipment.</p> <p>Playground supplies and equipment will be designated to cohort groups (balls, jump ropes, etc.)</p> <p>Teachers and support staff will set and teach expectations for shared equipment use.</p> <p>Disinfecting will take place between sessions and group use. Recess activities will be designed to support cohorting and physical distancing.</p> <p>Signage will be provided and some areas will have restricted access.</p> <p>Outdoor equipment will be cleaned between cohorts.</p>

2h. MEAL SERVICE/NUTRITION

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <input type="checkbox"/> Include meal services/nutrition staff in planning for school reentry. <input type="checkbox"/> Staff serving meals must wear face shields or face covering (see section 1h of the <i>Ready Schools, Safe Learners</i> guidance). <input type="checkbox"/> Students must wash hands with soap and water for 20 seconds <u>or</u> use an alcohol-based hand sanitizer with 60-95% alcohol before meals and should be encouraged to do so after. <input type="checkbox"/> Appropriate daily cleaning of meal items (e.g., plates, utensils, transport items) in classrooms where meals are consumed. <input type="checkbox"/> Cleaning and sanitizing of meal touch-points and meal counting system between stable cohorts. <input type="checkbox"/> Adequate cleaning of tables between meal periods. <input type="checkbox"/> Since staff must remove their face coverings during eating and drinking, staff should eat snacks and meals independently, and not in staff rooms when other people are present. Consider staggering times for staff breaks, to prevent congregation in shared spaces. 	<p>Students will eat in the classroom with their cohort groups or outside maintaining distancing</p> <p>All students must wash hands prior to meals. If possible, students will wash hands in the classroom.</p> <p>If not, follow hallway and restroom procedures above.</p> <p>Students will not share utensils or other items during meals.</p> <p>Each table/desk will be cleaned prior to meals being consumed.</p>

2i. TRANSPORTATION

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> □ Include transportation departments (and associated contracted providers, if used) in planning for return to service. □ Buses are cleaned frequently. Conduct targeted cleanings between routes, with a focus on disinfecting frequently touched surfaces of the bus (see section 2j of the <i>Ready Schools, Safe Learners</i> guidance). □ Develop protocol for loading/unloading that includes visual screening for students exhibiting symptoms and logs for contact-tracing. This can be done at the time of arrival and departure. <ul style="list-style-type: none"> • If a student displays COVID-19 symptoms, provide a face shield or face covering (unless they are already wearing one) and keep six feet away from others. Continue transporting the student. • If arriving at school, notify staff to begin isolation measures. <ul style="list-style-type: none"> ○ If transporting for dismissal and the student displays an onset of symptoms, notify the school. □ Consult with parents/guardians of students who may require additional support (e.g., students who experience a disability and require specialized transportation as a related service) to appropriately provide service. □ Drivers wear face shields or face coverings when not actively driving and operating the bus. □ Inform parents/guardians of practical changes to transportation service (i.e., physical distancing at bus stops and while loading/unloading, potential for increased route time due to additional precautions, sanitizing practices, and face coverings). □ Face coverings or face shields for all students in grades Kindergarten and up following CDC guidelines applying the guidance in section 1h of the <i>Ready Schools, Safe Learners</i> guidance to transportation settings. 	<p>EHCS transportation procedures will be coordinated by the McMinnville First Student transportation service.</p> <p>Each bus driver will be required to:</p> <p>Visually screen students for illness</p> <p>Maintain logs for contact-tracing</p> <p>The bus will have:</p> <p>To the greatest extent possible, three (3) feet of physical distance between passengers</p> <p>To the greatest extent possible, there will be six (6) feet of physical distance between the driver and passengers (except during boarding and in assisting those with mobility devices);</p> <p>Use visual cues (e.g., floor decals, colored tape or signs) to discourage students from standing and sitting within three (3) feet of other passengers, drivers and other transit employees on the bus.</p> <p>Clean and sanitize buses between cohort routes.</p> <p>Meet with parents/guardians of students who may require additional support (e.g., students who experience a disability and require specialized transportation as a related service) to appropriately provide service.</p> <p>First Student will determine and post maximum occupancy for each bus, per guidance while following this guidance. First Student Transportation Supervisor, in collaboration with EHCS will inform parents/guardians of practical changes to transportation service (i.e., physical distancing at bus stops and while loading/unloading, potential for increased route time due to additional precautions, sanitizing practices, and face coverings).</p>

2j. CLEANING, DISINFECTION, AND VENTILATION

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> □ Clean, sanitize, and disinfect frequently touched surfaces (e.g., playground equipment, door handles, sink handles, drinking fountains, transport vehicles) and shared objects (e.g., toys, games, art supplies) between uses multiple times per day. Maintain clean and disinfected (CDC guidance) environments, including classrooms, cafeteria settings and restrooms. □ Clean and disinfect playground equipment at least daily or between use as much as possible in accordance with CDC guidance. □ Apply disinfectants safely and correctly following labeling direction as specified by the manufacturer. Keep these products away from students. 	<p>EHCS staff will clean, sanitize, and disinfect frequently touched surfaces (e.g., playground equipment, door handles, sink handles, drinking fountains, transport vehicles) and shared objects (e.g., toys, games, art supplies) between uses and throughout the day, but not less than once daily.</p> <p>Facilities will be cleaned and disinfected at least daily to prevent transmission of the virus from surfaces, following CDC guidance,</p> <p>Staff will maintain clean and disinfected (CDC guidance) environments, including classrooms, cafeteria settings, restrooms, and playgrounds.</p>

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> ❑ To reduce the risk of asthma, choose disinfectant products on the EPA List N with asthma-safer ingredients (e.g. hydrogen peroxide, citric acid, or lactic acid) and avoid products that mix these with asthma-causing ingredients like peroxyacetic acid, sodium hypochlorite (bleach), or quaternary ammonium compounds. ❑ Operate ventilation systems properly and/or increase circulation of outdoor air as much as possible by opening windows and doors, using fans, and through other methods. Consider running ventilation systems continuously and changing the filters more frequently. Do <u>not</u> use fans if they pose a safety or health risk, such as increasing exposure to pollen/allergies or exacerbating asthma symptoms. For example, do not use fans if doors and windows are closed and the fans are recirculating the classroom air. ❑ Consider the need for increased ventilation in areas where students with special health care needs receive medication or treatments. ❑ Facilities should be cleaned and disinfected at least daily to prevent transmission of the virus from surfaces (see CDC's guidance on disinfecting public spaces). ❑ Air circulation and filtration are helpful factors in reducing airborne viruses. Consider modification or enhancement of building ventilation where feasible (see CDC's guidance on ventilation and filtration and American Society of Heating, Refrigerating, and Air-Conditioning Engineers' guidance). 	<p>Cleaning and disinfecting products will be used as directed by the appropriate staff.</p> <p>EHCS will choose products recommended by CCSD or the EPA. Staff will be advised NOT to bring their own cleaners.</p> <p>Ventilation systems will be operated properly, and will be frequently checked and maintained. Staff will consider the need for increased ventilation in areas where students with special healthcare needs receive medication or treatments. Ventilation systems will be checked regularly.</p>

2k. HEALTH SERVICES

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> ❑ OAR 581-022-2220 Health Services, requires districts to “maintain a prevention-oriented health services program for all students” including space to isolate sick students and services for students with special health care needs. While OAR 581-022-2220 does not apply to private schools, private schools must provide a space to isolate sick students and provide services for students with special health care needs. ❑ Licensed, experienced health staff should be included on teams to determine district health service priorities. Collaborate with health professionals such as school nurses; SBHC staff; mental and behavioral health providers; physical, occupational, speech, and respiratory therapists; and School Based Health Centers (SBHC). 	<p>Teachers will provide age appropriate hand hygiene and respiratory etiquette education to endorse prevention.</p> <p>Information on health and prevention will be included on the school website, in newsletters and signage will be posted throughout the school to promote health. This will be done in collaboration with the PCHA</p> <p>EHCS will maintain a prevention-oriented health services program for all students, including space to isolate sick students and services for students with special healthcare needs.</p>

2I. BOARDING SCHOOLS AND RESIDENTIAL PROGRAMS ONLY

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> □ Provide specific plan details and adjustments in Operational Blueprints that address staff and student safety, which includes how you will approach: <ul style="list-style-type: none"> • Contact tracing • The intersection of cohort designs in residential settings (by wing or common restrooms) with cohort designs in the instructional settings. The same cohorting parameter limiting total cohort size to 100 people applies. • Quarantine of exposed staff or students • Isolation of infected staff or students • Communication and designation of where the “household” or “family unit” applies to your residents and staff □ Review and take into consideration CDC guidance for shared or congregate housing: <ul style="list-style-type: none"> • Not allow more than two students to share a residential dorm room unless alternative housing arrangements are impossible • Ensure at least 64 square feet of room space per resident • Reduce overall residential density to ensure sufficient space for the isolation of sick or potentially infected individuals, as necessary; • Configure common spaces to maximize physical distancing; • Provide enhanced cleaning; • Establish plans for the containment and isolation of on-campus cases, including consideration of PPE, food delivery, and bathroom needs. 	<p>EHCS does not house these programs N/A</p>

3. Response to Outbreak

3a. PREVENTION AND PLANNING

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> □ Coordinate with Local Public Health Authority (LPHA) to establish communication channels related to current transmission level. □ Establish a specific emergency response framework with key stakeholders. 	<p>In the event that there is a single positive case or a cluster of cases of COVID-19, EHCS will partner with the PCHA, to work on ongoing COVID-19 mitigation efforts.</p> <p>EHCS will coordinate with Local Public Health Authority administrators, or their designees, (see Communicable Disease</p>

OHA/ODE Requirements	Hybrid/Onsite Plan
<p>□ When new cases are identified in the school setting, and the incidence is low, the LPHA will provide a direct report to the district nurse, or designated staff, on the diagnosed case(s). Likewise, the LPHA will impose restrictions on contacts.</p>	<p>Plan or section 1a of this document) to establish real-time communication channels related to current transmission level.</p> <p>EHCS will: Follow school board policy for Communicable Disease. Coordinate communication with the local health authority and communicate with approved language to stakeholders.</p> <p>If the region impacted is in Polk County the local health authority will provide school-centered guidance and direction for EHCS .</p> <p>Metrics for return to school/ guidance on or switch to distance or hybrid models found :</p> <p>https://sharingsystems.dhsoha.state.or.us/DHSForms/Served/le3220.pdf</p> <p>Work with PCHA to establish timely communication with staff and families. EHCS will follow the established plan from the local health authority concerning reportable cases. Assess technology resources and plan for rapid deployment. When new cases are identified in the school setting, and the incidence is low, the PCHA will provide a direct report to the administrator, or designated staff, on the diagnosed case(s).</p> <p>Likewise, the local health authority will impose restrictions on contacts.</p> <p>Assess levels of supplies that will be needed in case of an outbreak.</p> <p>Check insurance coverage for contingencies such as school closures and high employee absenteeism.</p> <p>Explore the implications for mass and extended individual employee absences, and instruction during school closings:</p> <ul style="list-style-type: none"> o Plan for substitutes for all positions -- bus drivers, teachers, cafeteria staff, etc. o Address any needed sick leave exceptions or waivers. o Consider emergency sick leave pools. <p>Coordinate with health insurance carriers regarding any anticipated challenges with the widespread use of health insurance benefits.</p>

3b. RESPON

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> □ Follow the district’s or school’s outbreak response protocol. Coordinate with the LPHA for any outbreak response. □ If anyone who has been on campus is known to have been diagnosed with COVID-19, report the case to and consult with the LPHA regarding cleaning and possible classroom or program closure. <ul style="list-style-type: none"> • Determination if exposures have occurred • Cleaning and disinfection guidance • Possible classroom or program closure □ Report to the LPHA any cluster of illness (2 or more people with similar illness) among staff or students. □ When cases are identified in the local region, a response team should be assembled within the district and responsibilities assigned within the district. □ Modify, postpone, or cancel large school events as coordinated with the LPHA. □ If the school is closed, implement Short-Term Distance Learning or Comprehensive Distance Learning models for all staff/students. □ Continue to provide meals for students. 	<p>Follow the district’s or school’s outbreak response protocol. Coordinate with the PCHA for any outbreak response.</p> <p>In the event of an outbreak, EHCS will:</p> <p>Coordinate with the local health authority for any outbreak response.</p> <p>If anyone who has been on campus is known to have been diagnosed with COVID-19, PBCCS will report the case to and consult with the PCHA regarding cleaning and possible classroom or program closure.</p> <p>EHCS will report to the PCHA any cluster of illness (2 or more people with similar illness) among staff or students.</p> <p>When cases are identified in the local region, a response team will be assembled within the region.</p> <p>EHCS will modify, postpone, or cancel large school events as coordinated with the local health authority.</p> <p>If school is closed, the Distance Learning will be implemented for all staff/students.</p>

OHA/ODE Requirements	Hybrid/Onsite Plan
<p>□ Communicate criteria that must be met in order for On-Site instruction to resume and relevant timelines with families.</p>	<p>EHCS will work with ASD to continue to provide meals for students in the event of a closure.</p> <p>EHCS will share and implement precautionary measures called for by the state and PCHA and communicate them to staff, students, and families. The CDC recommends:</p> <p>Avoid close contact with people who are sick.</p> <p>Avoid touching your eyes, nose, and mouth.</p> <p>Stay home when you are sick.</p> <p>Cover your cough or sneeze with a tissue, then throw the tissue in the trash.</p> <p>Clean and disinfect frequently touched objects and surfaces using a regular household cleaning spray or wipe.</p> <p>Follow the CDC’s recommendations for using a facemask (people with symptoms and health workers).</p> <p>Remind all to wash hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing. If soap and water are not readily available, use an alcohol-based hand sanitizer with at least 60 percent alcohol. Always wash hands with soap and water if hands are visibly dirty.</p> <p>The administrator and EHCS leadership will prepare for possible increased number of employee absences due to illness in employees and their family members, and for dismissals of school due to high levels of absenteeism or illness.</p> <p>EHCS will review policies and procedures that may come into play, such as:</p> <p>Student and employee absences due to illness (should “perfect attendance” procedures be amended?),</p> <p>School closures based on public health concerns,</p> <p>Emergency management plans, and</p> <p>Non-discrimination policies</p> <p>EHCS will emphasize the need to remain vigilant against stigma due to perceived race, national origin, or recent travel. Foster a supportive environment free from rumors or associations of a virus with a specific population.</p> <p>EHCS will prepare materials including symptoms lists, student absence protocols, communications plans, communications procedures with parents in the event of school closures, and the like.</p> <p>EHCS will coordinate with ODE about the possibility of mass student or staff absences. (Flexibility on requirements for student attendance days, graduation requirements, and staffing requirements). Working with the PCHA, EHCS will determine when school closures are indicated based on a set percentage of staff and student absenteeism as recommended by local and state public health authorities.</p>

3c. RECOVERY AND REENTRY

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> □ Plan instructional models that support all learners in Comprehensive Distance Learning. □ Clean, sanitize, and disinfect surfaces (e.g., playground equipment, door handles, sink handles, drinking fountains, transport vehicles) and follow CDC guidance for classrooms, cafeteria settings, restrooms, and playgrounds. □ Communicate with families about options and efforts to support returning to On-Site instruction. □ Follow the LPHA guidance to begin bringing students back into On-Site instruction. <ul style="list-style-type: none"> • Consider smaller groups, cohorts, and rotating schedules to allow for a safe return to schools. 	<p>EHCS will plan instructional models that support all learners in temporary distance/remote learning.</p> <p>Staff, or contractor, will clean, sanitize, and disinfect surfaces (e.g., playground equipment, door handles, sink handles, drinking fountains, transport vehicles) and follow CDC guidance for classrooms, cafeteria settings, restrooms, and playgrounds.</p> <p>Staff will communicate with families about options and efforts to support returning to On-Site instruction.</p> <p>EHCS will follow local health authority guidance to begin bringing students back into On-Site instruction.</p> <p>EHCS will consider smaller groups, cohorts, and rotating schedules to allow for a safe return to schools.</p> <p>EHCS will continue to offer instructional models that support all learners in On-Site or Hybrid and Comprehensive Distance Learning.</p>



ASSURANCES

This section must be completed by any public school that is providing instruction through On-Site or Hybrid Instructional Models. Schools providing Comprehensive Distance Learning Instructional Models do not need to complete this section. This section does not apply to private schools.

- We affirm that our school plan has met the requirements from ODE guidance for sections 4, 5, 6, 7, and 8 of the **Ready Schools, Safe Learners** guidance.
- We affirm that we cannot meet all of the ODE requirements for sections 4, 5, 6, 7 and/or 8 of the **Ready Schools, Safe Learners** guidance at this time. We will continue to work towards meeting them and have noted and addressed which requirement(s) we are unable to meet in the table titled “Assurance Compliance and Timeline” below.

4. Equity

5. Instruction

6. Family, Community, Engagement

7. Mental, Social, and Emotional Health

8. Staffing and Personnel

Assurance Compliance and Timeline

If a district/school cannot meet the requirements from the sections above, provide a plan and timeline to meet the requirement.

List Requirement(s) Not Met	Provide a Plan and Timeline to Meet Requirements <i>Include how/why the school is currently unable to meet them</i>
Equity	Large percentage of students come from low income backgrounds and also have disabilities / mental health needs.
Mental Health	Our board / staff/ shareholders will review policies and have new guidance out in these areas by 12/20/2020

